

# The Palms Retirement Center

525 E. Davis Street  
 Harlingen, Texas 78550  
 (956) 421-4331 Fax: (956) 423-0522  
 TTY (800) 735-2989

## Eligibility, Income and Deduction Checklist

Head of household and household members should complete.

### LIST ALL HOUSEHOLD MEMBERS:

Apt	Name	Relationship	Date of Birth	Social Security #
		Head of Household		

### ELIGIBILITY

YES	NO
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- I have a family member who is absent from the home due to:
  - Employment
  - Military Service
  - Temporarily in nursing home or hospital
  - Permanently confined to nursing home
  - Other
- I have a live-in attendant
- Expected changes in household:
- Are any members of the household subject to lifetime registration on the sex offender registry?

\*All household members will have their status verified utilizing the Dru Sjodin National Sex Offender Public Website. By signing this questionnaire on the last page, release is given to query the website for information on all household members.

### INCOME, ASSETS, AND DEDUCTIONS

#### A. Income:

- Are you or any other member of the household currently receiving income from any of the following sources?

	YES	NO	RCVD	NEED
Wages/Salaries				
Wages earned through a government program such as Senior Aides, Older American Community Programs.				
Tips, bonuses or commissions				
Overtime Pay				
Income from operation of a business				
Income from rent or sale of property				
Social Security				
Disability/SSI				



The owner does not discriminate against persons with disabilities.



(Income Cont.)

- Death Benefits
- Pensions/Retirement Funds
- Annuities or non-revocable trust
- Unemployment
- Military pay
- Workman's Compensation
- Periodic payments from lottery winnings
- Insurance policies
- Severance pay
- Other, Explain \_\_\_\_\_

YES	NO	RCVD	NEED
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

2. Did you or any other member of the household file a federal, state, or local tax return last year?

**B. Assets:**

1. Do you or any other member of the household have any of the following:

- Checking accounts
- Savings accounts
- Annuity
- Certificate of Deposit
- Money market funds
- IRA/Keogh account
- Stocks
- Bonds
- Treasury bills
- Trust funds
- If yes, is trust irrevocable?
- Real estate
- Other, Explain \_\_\_\_\_

YES	NO	RCVD	NEED
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

2. Have you or any other member of the household received any lump sum payments, such as:

- Inheritance
- Lottery Winnings
- Insurance settlements
- Other, Explain \_\_\_\_\_

YES	NO	RCVD	NEED
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

3. Have you or any other member of the household disposed of any asset(s) for less than fair market value in the past two (2) years?

_____	_____	_____	_____
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4. Do you or any other members of the household have any assets that are held jointly with another person?

_____	_____	_____	_____
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YES	NO	RCVD	NEED
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**C. Deductions**

1. Is any household member elderly (age 62 or older) or a person with a disability(s)?

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2. Do you have medical expenses that are not paid for by an outside source such as insurance?

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3. Do you have disability expenses that are not paid for by an outside source?

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Penalties for Committing Fraud: The United States Department of Housing and Urban Development (HUD) places a high priority on preventing fraud. If your application or recertification forms contain false or incomplete information, you may be:

- Evicted
- Required to repay all overpaid rental assistance you received
- Fined up to \$10,000
- Imprisoned for up to five years
- Prohibited from receiving future assistance

Your State and local governments may have other laws and penalties as well.

**By signing below I am certifying that I have completed this questionnaire and that the answers that I have given are true and complete to the best of my knowledge.**

\_\_\_\_\_

Head of Household

\_\_\_\_\_

Date

\_\_\_\_\_

Household Member

\_\_\_\_\_

Date

\_\_\_\_\_

Manager

\_\_\_\_\_

Date

**PENALTIES FOR MISUSING THIS CONSENT:**

Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government, HUD, the PHA and any owner (or any employee of HUD, the PHA or the owner) may be subject to penalties for unauthorized disclosures or improper uses of information collected based on the consent form. Use of the information collected based on this verification from is restricted to the purposes cited above. Any person who knowingly or willfully requests, obtains or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as may be appropriate, against the officer or employee of HUD, the PHA or the owner responsible for the unauthorized disclosure or improper use. Penalty provisions for misusing the social security number are contained in the Social Security Act at 42 U.S.C. 208(f) (g) and (h). Violation of these provisions are cited as violations of 42 U.S.C. 408(f) (g) and (h).



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